



## Monthly Board of Directors Meeting Minutes

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Meeting Date	January 23, 2024
Meeting Time	8:00pm

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Meeting Location	Discord (virtual)
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### Present at Meeting

John Johnson, Chair  
Edward Gates, Vice Chair  
Jessica Johnson, Treasurer  
Kelli Sluder, Secretary

**Attendance: All in attendance**

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The regular meeting of the Board of Trustees for Let's Quest, Inc. was called to order at 8:07pm on January 23, 2024 on Discord (virtual call) by John Johnson.

### I. Approval of Agenda

The agenda was unanimously approved.

### II. Review of Previous Minutes

There were no previous minutes to review.

### III. Open Issues

1. Appoint Board Members
  - a. Board members all appointed by unanimous vote.
2. Motion to approve Let's Quest, Inc. Bylaws, as currently written.
  - a. Motion approved by  $\frac{2}{3}$  vote
  - b. Big points:
    - Board cycles 2 years
    - Vote to reinstate new or current members
    - Voting rules are found in by-laws to vote someone out/in
3. Filing Status
  - a. EIN, Incorporation status, 503(b)c approved, FL charitable donations approved (to legally accept donations)
  - b. Next step: get a bank account
    - Credit union good for non-profits??? Share ideas
    - [www.nerdwallet.com/best/small-business/banks-for-nonprofits](http://www.nerdwallet.com/best/small-business/banks-for-nonprofits)
      - US Bank
      - Suncoast bank
      - USAA mentioned, but not an option for non-profit
4. TTRPG Program Materials

- a. [www.crafty-crocodile.com/product/starter-dice](http://www.crafty-crocodile.com/product/starter-dice)
    - i. \$32.99 per kit/\$5 flat shipping rate
      - 1. Benefit: comes with paper monsters, etc.
      - 2. Aesthetically it looks good and gets kids excited to have the set
      - 3. Start with 10 kits?
        - a. **Motion to Keep zero stock, and ship as needed. Approved**
        - b. Contacted Crafty Crocodile to see if they want to partner
          - i. No response, will contact again
        - c. **Action: Add this information to the website**
        - d. Or, order as needed and have it shipped directly to the school
    - ii. This kit gives dice/mats
    - iii. Kit doesn't include a guide/PHP
    - iv. It has a thin rulebook and premade characters
    - v. As an investment, the kit is good, plus add possible a purchased PDF or physical book
    - vi. Standard Player's Handbook on Amazon is \$29
    - vii. Kelli has dice/bags that can be donated from her school, possibly
  - b. Keep a set of materials on hand
  - c. Figure out a target number of schools to contact in first year
    - i. How do we reach out to schools to get information out
      - 1. Have an email prepared to explain our cause
        - a. Suggestion to use AI to help write email
      - 2. Contact those teachers we know and spread the word
      - 3. Cold call schools in our area?
5. TTRPG Conventions
  - a. Gary Con March 21-24 \$115 p/p and Gen Con 8/1-8/4 \$140 p/p
    - i. \$900+ for Gary Con (Wisconsin) and \$600+ for Gen Con (Indiana)
    - ii. Edward might be able to attend Gen Con in August
    - iii. Skip Gary Con due to money and/or time (close by)
    - iv. John knows a guy who has a booth at Gen Con who can help network possibly
    - v. **Motion to send Edward and John to Gen Con in August. Approved**
  - b. Going to cons are the best way to get donations and support
  - c. Looking for material donations and/or monetary donation with the intent to gather source materials that may be going out of print or have small errors that can be gained for free or a small fee
  - d. Are there other cons we can go to?
    - i. Escape winters?
    - ii. Keep an eye out for possible local cons

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#### IV. Time and Agenda of Next Meeting

The next meeting will be held at 8:00pm on February 21, 2024 via Discord (virtual call).

The agenda for the next meeting is as follows:

Website

Bank

TBD

The meeting was adjourned at 9:08pm by John Johnson

Minutes submitted by Kelli Sluder and to be approved by John Johnson